



Safeguarding Adult Procedures for Stourbridge Running Club (S.R.C.)

Stourbridge Running Club (SRC)

Each member of the running S.R.C. has a responsibility to safeguard adults who are experiencing, or are at risk of, abuse and neglect. The club is for adults 18 and over. If in exceptional circumstances a child (under 18) attends in the presence of a parent then the club expects the parent to safeguard the child whilst at the club or club organised event. A parent with a child at the club must run in the same group as their child on a run night.

Policy Statement

The club is committed to creating and maintaining a safe and positive environment for all people who attend the club. It accepts responsibility to assist in the welfare of all people and to safeguard them from abuse and fulfil its duty of care. It will follow the adults safeguarding procedure for Dudley M.B.C., where the club is situated.

Adult Safeguarding

The attached information from Dudley M.B.C., "Keeping adults safe from abuse and neglect" explains the definition of safeguarding, the types of abuse and other information that can assist club members in fulfilling this duty of care.

What to do if you have concerns about another club member

1. S.R.C. members are not expected to be experts in recognition of safeguarding concerns, but do have responsibility to report concerns.
2. When raising concerns please seek the views of the person you are concerned about to establish what they would like to happen and inform them that you are passing on the concerns to the appropriate person.

3. Be sure to keep the person informed about any decisions and actions you might take and always consider their views.
4. If you have concerns about possible or alleged abuse, you must report it to the person appointed in S.R.C. that handles safeguarding issues. In the event of their not being one, or that person is implicated, then the situation must be reported to the Chairman of the club.
5. If you cannot easily contact the appointed person, or feel that the situation is not being dealt with properly you can report directly to the local authority as described in the Safeguarding leaflet mentioned above.
6. Any information must be shared in the strictest of confidence and only with the appointed person or the club Chairman. Others may be informed but on a strict need to know basis.
7. If the matter is urgent and relates to the immediate safety of the person then the emergency services should be contacted. Contact details are in the leaflet "keeping adults safe from abuse and neglect"

What actions should the safeguarding officer take

1. The club officer may ask you to write down what information you have for clarity. Only factual information is required.
2. The club official, together with the person reporting the concern and/or the victim, as appropriate, will complete the S.C.R. referral form. A copy of this will be held by the official or club Chairman.
3. The club officer will then contact "**Access to Adult Care**" help line., which is 0300-555-0055 or complete the online form on the website www.dudleysafeguarding.or.uk

4. The club officer will then inform the person referred about the referral, any follow up information required and the actions that Dudley M.B.C. may take.
5. The person making the referral will not be informed of any actions or outcomes as a result of their referral. This is to protect the confidentiality of the persons involved in the alleged abuse.
6. The club official will keep a log of the referral in secure place as agreed by the club committee.
7. The safeguarding officer will report to the club Chairperson and club secretary every six months and issues or incidents.

This procedure will be reviewed and agreed by the S.R.C. committee in each calendar year.

John Harris

Date 13/9/2018